**Maternity:MK Meeting**

**Minutes of the meeting held Tuesday 24th September 2014 at Moorlands Children’s Centre**

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| **Meeting Date:** | **Tuesday 24th September** | | **Meeting Time:** | **12.00** | |
| **Location:** | Moorlands Children’s Centre | | | | |
| **Present:** | **Name** | **Representing** | | **Role** | **Initials** |
| Leanne Stamp  Angela Weatherley  Gemma Hyde  Sarah Caldwell  Bev Shaw  Fiona West  Helen Heenan | NCT  MKHFT- Maternity  NCT  Parent  CNWL Health Visitors  MKCCG  MKHFT – Maternity | | Chair  Midwife  Antenatal Teacher / Labour Ward Forum Rep  Mother  Senior Manager  Commisoner  Advanced Neonatal Nurse Practitioner (ANNP) | LS  AW  GH  SC  BS  FW  HH |
| **Minute Taker:** | Jodie Norris | | | | |
| **Apologies Received:** | Sami Radford – student midwife  Milly Morris – student midwife  Helen Robinson – Lead MW – Risk (MKHFT-Maternity)  Alison Warwick – Inpatient Matron (MKHFT-Maternity)  Marianne Hunt – Operational Manager – Health Visiting  Carolyn Rooth – Consultant Midwife (MKHFT-Maternity)  Practice Development Tea (MKHFT-Maternity)  Zuzanna Gawlowski - (MKHFT)  Tracey Payne – Head of Midwifery Risk (MKHFT-Maternity) | | | | |

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| **Item** | **Minute** | **Action** |
| **1.** | **Apologies, welcome and introductions**  Apologies as listed above were noted and accepted by the Chair. |  |
| **2.** | **Update on service:**  **Planned visits – CQC, RCOG, RCM:**  AW updated the membership on the upcoming RCOG (Royal College of Obstetricians and Gynaecologist) and RCM (Royal College of Midwives) visits which will be taking place on 15th and 16th October. Following this visit the CQC (Care Quality Commission) will come to inspect MKHFT. During both these visits the hospital and in particular Maternity will have to provide various pieces evidence to show that we are doing what we say we are doing. Managers, staff and patients will be interviewed during the CQC visits so that the CQC can get a clear overview of the service. The whole hospital is undergoing refurbishment in preparation for these visits including Labour Ward which has been repainted and ADAU which will start its refurbishment on Friday. During this time the service will be relocated to the Antenatal Clinic but this will only be over the weekend. During the week the service will run as normally with minimal disruption.  **Breastfeeding cafe:**    LS gave an update on the breastfeeding cafe in the absence of Ros. Ros has stated that the cafe has been extremely successful since opening 6 weeks ago with an average of 16 mothers and 19 children attending each session. The age range has been between 3 day olds and toddlers. The cafe is open every Wednesday 10 am – 1 pm and is located at Central Milton Keynes Train Station.  There are parking permits available on the breastfeeding cafe webpage so that mothers do not need to pay parking.  Ros is currently collating information regarding all the MK based breastfeeding services.  Sarah, who has used the breastfeeding cafe regularly since the birth of her son, stated that she feels it is an excellent service which helps numerous mothers to overcome issues with breastfeeding including the diagnosis of tongue tie. It is a relaxed atmosphere and all mothers are welcome even if they are not experiencing problems.  Several members brought up the idea of building a leaflet which could potentially be added into the postnatal pack at MKHFT, placed onto the Neonatal Unit at MKHFT and distributed among Health Visitors. These leaflets could include what the breastfeeding cafe provides, links to the website with a mention regarding the parking permit and also a picture of the entrance so that mothers can easily find their way.  **Perinatal Mental Health Service:**  FW introduced herself and explained a bit about her role within the CCG. FW has spoken to CNWL who also provides the Adult Mental Health service within MK. CNWL will build a report into how the Perinatal Mental Health service should be accessed and how a patient joins the pathway. FW to update at the next meeting.  AW has noted that there is an increasing number of pregnant women with mental health issues. |  |
| **3.** | **Funding arrangements – update:**  As discussed at the previous meeting MSLC currently has no funding. FW has secured £2,000 for this year but this is not a long term solution. LS and AW have looked into fundraising and are looking into setting up a film screening. This will be a science documentary that looks into how women give birth nowadays and how this can affect our children’s health in the future. Further discussions are to take place surrounding a venue etc.  LS asked the membership if anyone had any ideas on how we could raise more funds including small grants. FW stated that although the CCG used to fund MSLC and CCGs in other areas of the country do fund their CCGs , unfortunately this is no longer a statutory requirement, so not happening in Milton Keynes. |  |
| **4.** | **VOICES training:**  The aim for of the VOICES training is to offer participants to explore the processes operating within the committee and identify strategies for improving effectiveness of partnership working.  This training is £1,000 for the day plus travel expenses for the trainers for 20 – 30 people. Half day training is also offered.  HH was concerned that this training might be taking place too soon and it may well be worthwhile holding off until we have a committed membership  LS will email the membership and ask for feedback. |  |
| **5.** | **Terms of Reference:**  LS has received feedback from several members regarding the ToR.  BS noted that Newport Pagnell Health Visiting Team needed to be added to the Providers list.  LS updated the membership regarding the parent reps. LS and AW plan to go out to Children Centres and talk to new parents. This will be an informal discussion and if the parents then feel they wish to discuss their experience further, be it a positive or negative experience, they will be sign posted to MSLC.  All other areas of the ToR were agreed. It was also noted that this document can be updated as and when it needs to be. |  |
| **6.** | **Annual work plan:**  LS would like a work plan in draft format by January. The membership talked through the themes from the listening event which took place on 21st May 2014. These are as follows:  Areas we would like to see developed in Milton Keynes...   * Engaging service users and hearing parents’ stories about their experience of maternity care. * Continuity of Care – developing relationships with women and their partners in the community; implementing alternative models of care * Offering the full complement of birth place options (i.e. birth centre, home as a viable option) – **It was noted that this should also comment on mode of birth such as HypnoBirthing** * Raising the profile of Supervision of Midwives * Engaging student Midwives in hearing parents stories about their experience of maternity care as an integral part of midwifery training programme * Development of a Perinatal Mental Health service – **FW** **noted that this should read as ‘Review of Perinatal Mental Health services.’**   The other question which was asked at the listening event was ‘What do you think? What areas would you like to see developed in MK?’  *Breastfeeding support?*  *Postnatal care and support?*  *Antenatal education?* **BS emphasised the need for robust antenatal education as a health promotion tool**  *Birth environment?*  *Staffing issues?* **SC picked up on this point from a community perspective. AW is aware of the issue and will be looking into this in her new role of Community Matron.**  *Consistency of information/advice from professional carers?*  *Communication between professional carers and parents?*  Sarah would like to bring up the issues surrounding tongue tie as she has spoken to a few mothers whose babies have suffered from this and this has been missed by the Midwives. AW wanted to reassure the membership that the Midwives are currently embarking on baby friendly training which hopefully will include how to diagnosis tongue tie. |  |
| **7.** | **How to keep in touch/get involved**  **Date for next meeting/upcoming dates**   * Keep in touch through email or the Facebook page. |  |
| **8.** | **Any Other Business**   * None. |  |
| **Date** | **Venue** | **Time** |
| Tue 18th Nov 2014 | Moorlands Children’s Centre (Beanhill) | 12pm |
| Tue 27th Jan  2015 | Daisy Chain Children’s Centre (Bletchley) | 12pm |
| Tue 17th March 2015 | Rowans Children’s Centre (Fullers Slade) | 12pm |
| Tue  12th May 2015 | Post Graduate Centre, meeting room 4, Milton Keynes Hospital | 12pm |

Reviewed by: L. Stamp 07.10.14